

Department of Health

Department Description

The Columbus Health Department protects, promotes and monitors the health of the public by:

- Providing preventive, clinical, environmental, community and home-based services
- Establishing policy to address health issues and emerging health threats
- Assuring compliance with public health laws and regulations

The Department is governed by a five member Board of Health.

Department Mission

The Columbus Health Department promotes health and quality of life by preventing and controlling disease, injury and disability. This mission is achieved through policies and programs that assess community health status and assure needed health services.

Department Goals, Objectives and Performance Measures

Goal: To improve the health status of children and their families

Performance Objectives	Performance Measures	2001 Actual	2002 Expected
Increase the number of families linked with a health care provider	Number of families	89	2000
Increase the percentage of babies of a healthy birth weight	Percentage of babies	N/A	95%
Decrease the percentage of children with current and past tooth decay	Percentage of children	2000 survey results: 29% active tooth decay 46% history of decay	2000 survey results: 29% active tooth decay 46% history of decay
Increase the percentage of sealants that are fully retained after one year	Percentage of sealants	90%	90%

Goal: To improve the health of the community by reducing morbidity and mortality associated with acute and chronic diseases

Performance Objectives	Performance Measures	2001 Actual	2002 Expected
Decrease the number of cases of syphilis, tuberculosis, meningitis and pertussis	Number of cases	Syphilis: 59 Tuberculosis: 75 Meningitis: 5 Pertussis: 39	N/A

Goal: To improve environmental conditions for Columbus residents

Performance Objectives	Performance Measures	2001 Actual	2002 Expected
Decrease the number of restaurants with critical violations	Number of restaurants	N/A	40
Decrease the number of food borne illness outbreaks	Number of outbreaks	N/A	35

Goal: To protect health by reducing injuries

Performance Objectives	Performance Measures	2001 Actual	2002 Expected
Decrease the number of children injured in automobile crashes	Number of children injured	N/A	34 (based on 2000 data)
Increase the percent of children restrained in a car seat when involved in a crash	Percent of children restrained	N/A	65.9% of children ages 0-4 (based on 2000 data)

Goal: To provide leadership and the capacity to achieve the community public health goals

Performance Objectives	Performance Measures	2001 Actual	2002 Expected
Increase in the percentage of residents who feel protected from public health threats	Percent of residents who feel the Health Dept. is doing either a "good" or "excellent" job of protecting citizens from public health threats	N/A	72% (according to Citizen Satisfaction Survey)

Strategic Priorities for 2003

From the Columbus Covenant:

Neighborhoods

The Health Department will expand delivery of basic health services to children and families in partnership with Access Health Columbus and other health care providers. During 2003, the department will continue to work with Columbus Neighborhood Health Centers, Access Health Columbus and other community partners to expand health services, particularly for our community's most vulnerable population. The Office of Community Health Planning will work within neighborhoods to identify areas of high need and strategies to respond.

The department will expand city-funded health care service delivery during non-traditional hours of operation. In 2003, Tuesday evening hours will continue for several clinics within the department. Efforts will be made to expand the services that are available for customers on Tuesday nights.

School and after-school sites will be utilized to promote linkages to available health insurance programs and health promotion activities. Linkages between the department and Cap City Kids were strengthened during the past year and this effort will continue. CHD staff will work to ensure that Cap City participants and children throughout the community are linked to medical services and available health insurance.

The department will increase its role with public and private schools in the further development of health and dental services, health promotion activities, communicable disease control, and environmental inspection services. The department will continue to work closely with school nurses, principals and school administration to increase the availability of health services and health information within the school setting.

The department will assess new immigrant populations and improve coordination of community resources in the health care arena. Due to the ongoing increase in the number of non-English speaking clients seeking health services, the department will continue to assure that translation services and translated materials are available for clients and that translated food safety information is provided to food service workers. The 2003 budget reflects an increase in translation services.

The department will participate in and initiate a health awareness program. Data released by the department in 2002 underscores the need to work community-wide to improve health behaviors. Staff will continue to initiate efforts and to work within on-going initiatives such as Healthy Columbus to advance such efforts.

Education

Health will coordinate with other city departments to enhance the safety and infrastructure near and around schools. The department will continue its active involvement in pedestrian safety particularly in areas where children are present. In 2003, staff will once again coordinate “Walk Our Children to School Day.”

Customer Service

A customer feedback system will be initiated. Customer feedback systems implemented in 2002 will continue to be monitored and refined. Department administration and program managers will be provided results on a regular basis with an expectation that action plans be developed to respond to any issues or concerns.

Peak Performance

The department will develop and implement communications strategy for internal and external customers. Efforts will continue to promote health department services throughout the community. Expanded use of the department’s website, improved building signage and translated program materials are some of the ways communication will be enhanced in 2003.

Additional Departmental Priorities:

Access to Health

The Department will strive to ensure that all Columbus residents have equal opportunity to engage in healthy behaviors and live in healthy environments. This will be accomplished by focusing on medically underserved neighborhoods and coordinating health department and other community services within these areas, pursuing collaborations with local schools to improve child health, and better coordinating efforts to reduce racial health disparities including infant mortality.

Access to Care

To best expand health care services to vulnerable populations within Columbus, the department will continue to provide critical public health clinical services such as immunizations, sexual health services, TB testing and treatment, and perinatal services to residents regardless of their ability to pay. Additionally, department leadership will provide direction and support to community partners to expand services in medically underserved areas.

Emergency Preparedness

Planning, training, resource development and community leadership to prepare for a range of disasters or emergencies including bioterrorism will continue in 2003 with an emphasis on providing the highest level of public health protection possible for all Columbus residents.

2003 Budget Issues

- The budget reflects efforts to maintain adequate resources for mandated public health services, for priorities contained within the Columbus Covenant and for programs that the Board of Health deems essential to meet the continued high demand for the department's various services. The Health Department will continue all disease control activities for which the department is the primary or only provider. Services such as immunization, sexual health and tuberculosis control, and communicable disease surveillance are critical to the health and well being of the entire population of Columbus and will be continued in 2003.
- Fee increases and charging some services to third party payors in 2003 will generate approximately \$440,000 in additional revenue. Fee increases for birth and death certificate copies and day care inspection services occurred in 2002, the full impact of which will be felt in 2003. In 2003, the full cost of occupational health services will be billed. In addition, the department will begin charging third parties, for lead screenings, sexual health services and immunizations and begin to bill Medicaid for allowable administrative overhead charges for certain services.
- Savings totaling \$833,000 will be accomplished by administrative staff reductions and other related expenses along with the shifting of seven full-time positions to grant funds.
- The budget will provide \$5.6 million in support to the Columbus Neighborhood Health Centers (CNHC) for a total of seven centers. An 8.4 percent administrative reduction will be applied to the contract. The CNHC will be encouraged to manage it through a reduction in overhead expenses and through increased efficiencies. It is anticipated that the consolidation of two health centers into a new facility on the East side will support such cost savings and increased operational efficiencies. The department will enhance its management of the contract with CNHC to assure that cost-saving strategies are implemented and access to care for residents is maximized.
- Environmental health community education will be reduced by \$120,250 in 2003. This will limit opportunities to educate citizens on environmental issues such as West Nile Virus, animal safety and other environmental hazards.
- A reduction in the adult home care program is designed to be the first step in the strategic realignment of adult public health and home care services. In the coming year, the department plans to restructure services towards providing care to only those patients who are unable to be served by other providers and to strengthen our community nursing capacity and emergency response. These changes reflect the changing home care environment, the

increase in providers able to provide more cost-effective services and critical community health needs. As part of the 2003 budget, the non-skilled portion of the adult home care program will be narrowed to serve those patients who have no insurance or other third party coverage. Services for those covered by a third party are available through other providers in the community and those patients will be transitioned to those providers.

- The 2003 fiscal situation necessitates a reduction to the level of support for the community action grants and the Central Ohio Poison Control Center. The community action grant reductions (\$200,500) are possible due to a change in the funding cycle and changes in the focus of the program. Future grant dollars will be directed towards prevention services, particularly those focused on minority populations, while case management, support services and one-time only projects will be scaled back. Support for the poison control center (\$75,000) will focus on emergency and disaster preparedness.

DEPARTMENT FINANCIAL SUMMARY					
DEPARTMENT SUMMARY	2000 Actual	2001 Actual	2002 Appropriated	2002 Estimated	2003 Proposed
Health	\$ 27,605,908	\$ 27,158,200	\$ 26,158,742	\$ 25,880,951	\$ 25,089,121
TOTAL	\$ 27,605,908	\$ 27,158,200	\$ 26,158,742	\$ 25,880,951	\$ 25,089,121

DIVISION SUMMARY BY CHARACTER					
HEALTH SPECIAL REVENUE EXPENDITURES SUMMARY	2000 Actual	2001 Actual	2002 Appropriated	2002 Estimated	2003 Proposed
Personnel	\$ 15,426,059	\$ 15,522,823	\$ 15,140,234	\$ 14,920,994	\$ 15,215,381
Materials & Supplies	811,894	780,717	800,255	623,472	660,480
Services	10,147,993	9,911,894	9,364,092	9,696,830	8,797,860
Other Disbursements	6,203	7,130	3,500	9,157	5,400
Capital	128,313	44,631	8,000	15,000	-
Transfers	551,580	548,127	502,932	282,000	70,000
TOTAL	\$ 27,072,041	\$ 26,815,322	\$ 25,819,013	\$ 25,547,453	\$ 24,749,121
COMMUNITY DEV. BLOCK GRANT EXPENDITURES SUMMARY	2000 Actual	2001 Actual	2002 Appropriated	2002 Estimated	2003 Proposed
Personnel	\$ 288,714	\$ 276,712	\$ 321,435	\$ 315,939	\$ 319,960
Materials & Supplies	4,405	-	4,319	4,319	4,012
Services	240,748	66,166	13,975	13,240	16,028
Capital	-	-	-	-	-
TOTAL	\$ 533,867	\$ 342,878	\$ 339,729	\$ 333,498	\$ 340,000

DEPARTMENT SUMMARY BY FUND					
FUND SUMMARY	2000 Actual	2001 Actual	2002 Appropriated	2002 Estimated	2003 Proposed
Health Special Revenue	\$ 27,072,041	\$ 26,815,322	\$ 25,819,013	\$ 25,547,453	\$ 24,749,121
Community Dev. Block Grant	533,867	342,878	339,729	333,498	340,000
TOTAL	\$ 27,605,908	\$ 27,158,200	\$ 26,158,742	\$ 25,880,951	\$ 25,089,121

DEPARTMENT PERSONNEL SUMMARY					
DIVISION	FT/PT*	2000 Actual	2001 Actual	2002 Authorized	2003 Authorized
Health	FT	273	254	271	241
	PT	83	83	99	77
Community Dev. Block Grant	FT	7	7	7	7
	PT	8	-	-	-
TOTAL		371	344	377	325
*FT=Full-Time PT=Part-Time					

PROGRAM SUMMARY- HEALTH							
Program/Activity	Description	FT	2002 Budgeted PT	Proposed	FT	2003 Budgeted PT	Proposed
Health Department Administration	The Health Commissioner's Office along with the Assistant Health Commissioners, provides leadership and direction for the department. Additionally, it provides related administrative and clerical functions for senior management.	8	2	\$ 464,963	7	2	\$ 643,154
Alcohol and Drug Abuse	Provides alcohol and drug abuse prevention and education services to Columbus residents and court and Employee Assistance Program referred clients in a clinic setting. Additionally, provides education and prevention services to students in 11 public schools and Capital University.	3	1	399,432	3	1	266,584
Family Dental	Provides clinical and preventive dental services for low-income Columbus adults and children. Services include basic dental services such as exams, cleanings, x-rays, fillings, and extractions in a clinic setting.	5	3	509,488	6	2	568,387
Dental Sealant	Provides preventive dental sealant services at elementary and middle schools.	1	6	156,871	1	6	175,491
Perinatal	Provides direct, comprehensive prenatal care including walk-in testing, outreach services (linkages and referrals), and education on parenting and family planning to high risk and under-served populations, to reduce infant mortality and low birth weight babies.	2	-	625,112	7	-	489,579
Immunization and Communicable Disease	Provides immunization services to residents of all ages through CHD immunization clinics. Provides outreach services and educates providers and parents to immunize against preventable diseases. Provides prevention/control services through investigation and testing.	10	7	832,543	10	8	782,935
Sexual Health	Provides same day comprehensive sexual health medical care through clinic and neighborhood locations. HIV and Sexually transmitted disease (STD) services including prevention, education, testing, diagnosis, and treatment. Additionally, performs HIV and STD planning, surveillance, research and community collaborations.	26	3	1,965,322	22	3	1,603,239
Tuberculosis	Prevents and controls the spread of tuberculosis in Franklin County. Identifies contacts of persons with infectious TB and evaluates and provides therapy. Tests high-risk groups for latent TB infection and treats and ensures completion of therapy through outreach, case management, and ongoing medical management.	8	3	1,090,523	10	6	1,329,915
Laboratory Services	Provides laboratory services for the Health Department.	4	-	504,845	4	-	496,068
Infectious Disease Administration	Provides the administrative and clerical support for the Infectious Disease Cluster.	1	1	119,480	2	-	180,926
Home Care - Community and Adult Public Health	Provides skilled nursing, direct personal care, homemaker, and social work services in patients' homes. Provides skilled assessment, patient education and health promotion for individuals and their families.	47	34	3,700,234	31	14	2,208,467
Home Care - Maternal and Child Health	Provides interdisciplinary home visits (public health nurse, social worker and paraprofessionals) for the assessment of health status, home environment, parenting skills and social support. Provides education and training to families regarding infant growth and development, infant and child care, stress management, parenting, breastfeeding and prevention of illness. Makes linkages with community resources including health care and social service systems.	11	5		4	3	264,831

PROGRAM SUMMARY- HEALTH							
Program/Activity	Description	FT	2002 Budgeted PT	Proposed	FT	2003 Budgeted PT	Proposed
Home Care and Hospice Support Services	Receives and processes requests for care/services and effectively triages all calls. Initiates, maintains, and protects Home Care and Hospice records according to all federal, state, and city/department requirements. Provides administrative and billing support to Home Care and Hospice Program. Oversees and improves risk management, case management, and utilization management activities for Home Care and Hospice Team. Conducts audits of key agency services and activities (i.e., customer satisfaction surveys, record audits, bill reviews). Facilitates staff improvement teams to resolve problem processes/issues.	28	3	1,198,271	23	4	1,310,967
Home Care - Staff Development	Provides orientation, education, and training of employees to ensure that a healthy, competent, staff is in compliance with industry and professional standards.	2	-	129,511	1	-	69,893
Food Safety	Licenses and inspects all food service operations and retail establishments, vending machines and food processing plants in accordance with the State of Ohio food service laws and the Columbus City Health Code. Conducts investigations, surveys, plan reviews and educational activities as required or needed.	22	1	1,209,633	20	-	1,287,006
Environmental Surveillance/Legal Team	Investigates and provides legal support with regard to food and other environmental concerns.	2	-	132,222	1	-	137,899
Vector Control Team	Inspects all weeding sites, traps and counts mosquitoes in all areas of Columbus. Locations found to have mosquitoes with vector potentials are chemically treated on a priority basis. Monitors all known scrap tire storage areas and removes abandoned tires.	2	18	197,847	2	14	206,763
Water Protection Team	Inspects all swimming pools and spas that are licensed and responds to citizens' complaints. Conducts surveys and seminars for pool operators on an as needed basis.	4	1	261,345	4	5	305,172
Dangerous Animals and Rabies	Conducts animal investigations for all bites and dangerous animals within one working day of receiving the information. Conducts eight rabies clinics annually.	2	1	238,664	2	1	173,911
Hazardous Waste/Infectious Materials	Provides inspections for hazardous waste, underground storage tanks, etc., to monitor compliance with various rules and regulations. Additionally, acts as a clearinghouse of information for chemical hazards to be used by various organizations such as the Franklin County Emergency Management Agency.	4	1	439,122	5	-	375,497
Lead Poisoning Team	Screens children ages 6 through 72 months in primary target areas that are identified (by analyzing statistics for age of housing, poverty and incident rates) for elevated blood lead levels. Provides free lead screening clinics at the Columbus Health Department on a monthly basis and inspects properties with suspected lead. Mails lead information packets to homes of children with high blood lead levels.	7	-	473,446	6	-	425,070
Occupational Health and Safety	Identifies workplace hazards in city divisions and facilities. Evaluates the identified hazards and implements strategies to control these worksite hazards. Develops employee exposure monitoring requirements and written programs for specified OSHA standards (e.g., respiratory protection, hearing conservation, lockout/tag out, etc.). Gathers and distributes occupational accident and injury data monthly. In 2002, Occupational Health and Safety program to be phased out. The Department will continue to offer services related to lead poisoning, indoor air, chemical and physical hazards, emergency response and institutional inspections. Ongoing indoor air functions to be combined with the Lead Poisoning Team.	1	-	26,177	3	-	346,954
Environmental Health Cluster Administration and Community Partnership	Provides the administrative function for the Environmental Health cluster and community environmental outreach efforts.	9	1	661,102	7	-	630,877

PROGRAM SUMMARY- HEALTH							
Program/Activity	Description	FT	2002 Budgeted PT	Proposed	FT	2003 Budgeted PT	Proposed
Environmental Health Cluster Clerical Support	Provides the clerical support for the Environmental Health cluster.	7	2	294,957	7	2	291,339
Epidemiology	Conducts population-based assessments, surveillance and investigations of general or specific health-related issues through the collection or tabulation of a variety of data. Analyzes data using appropriate epidemiological and statistical techniques to determine the possible cause, nature, and consequences of health problems.	3	-	152,166	2	-	108,012
Vital Statistics	Issues birth and death certificates utilizing current technology and monitors birthing facilities and funeral directors to ensure that they are meeting the registration guidelines as set forth by the Ohio Revised Code.	11	2	642,016	11	2	703,886
Family Health Policy	Participates in local, state and national groups addressing health system and health status issues of families. Conducts health policy analysis. Monitors and makes recommendations on health related legislation and state agency rules, policies, and budgets. Produces, distributes and/or presents data, information, policy briefs or results of group meetings on family health policy issues to community members/groups, health and social service program planners, advocacy groups, key stakeholders and legislative bodies at least 12 times per year.	2	-	164,577	1	-	133,242
Health Assessment Planning and Promotion Administrative Support	Provides administrative and clerical support for Health Assessment Planning and Promotion Cluster.	2	-	176,195	1	-	122,020
Health Education and Communications	Facilitates requests from the media, other agencies and individuals. Researches and prepares reports, presentations, and other written materials. Produces the department's GTC-3 program Your Health and coordinates department wide communications. Additionally, provides education, individual assessment and opportunities to participate in physical activity classes.	2	-	143,992	2	-	126,291
Office of Minority Health	Creates, implements and coordinates a plan for effective and efficient communication between CHD staff and customers with limited English proficiency or hearing impairments. Assesses data collection within the department in regard to racial and ethnic minorities, providing input on the needs of racial and ethnic minorities in the development of policies, programs and allocation of resources. Provides community-wide leadership in efforts to reduce racial disparities in health status. Coordinates cultural education and diversity training for CHD staff.	2	-	234,803	2	-	287,273
Injury Prevention and Control	Attempts to reduce death and other preventable injuries from children 14 and under by developing public awareness and education programs. Additionally, staff advocates for more comprehensive public policy regarding safety issues.	1	1	117,133	1	1	148,029
Fiscal Services	Develops detailed, annual program budgets for both the Health Special Revenue Fund and the Health Department's Grant Fund. Monitors each program budget for compliance with appropriation totals and compiles quarterly financial reports that project the programs' financial position at that time. Makes certain that all purchases are in compliance with all federal, state, and city laws and guidelines. In addition to assigning an analyst to oversee each of the grant projects, provides special emphasis to monitoring the contract with Columbus Neighborhood Health Centers, Inc., the department's largest contract. Ensures that all of our billings are properly accounted for and that delinquent accounts are dealt with properly and expeditiously.	9	1	213,455	9	1	387,257

PROGRAM SUMMARY- HEALTH							
Program/Activity	Description	FT	2002 Budgeted		FT	2003 Budgeted	
			PT	Proposed		PT	Proposed
Facilities Management	Provides a clean, safe, and healthy work environment for Health Department employees. Responsible for the maintenance, cleaning, and physical appearance of CHD main facility. Coordinates services with Facilities Division. Manages central services such as a storeroom operation, mailing services, city-owned pool cars, and communication support services.	6	-	841,087	7	1	840,595
Human Resources	Processes the payroll every two weeks, making certain that all employees receive an accurate paycheck. Works with the Quality of Working Life Committee and the Labor Management Committee to resolve employee issues, improve working conditions, and maximize the delivery of services to the community. Manages the department's performance appraisal system to ensure that reviews for all employees are conducted each year in an effective and worthwhile fashion. Works with program managers and the city's Civil Service Commission to provide qualified applicants to fill vacant positions at the Health Department.	6	-	343,233	5	-	297,631
Information Systems Development and Support	Periodically, reviews software and hardware standards in order to facilitate information sharing and provides for site licensing of all software. Provides training program for computer-users. Continues to develop and revise information systems strategic plan. Provides a well-developed network system that allows access to federal, state, and local information systems and the Internet.	4	-	269,958	4	-	287,965
Employee Assistance Program	Provides voluntary, confidential, professional, and short-term counseling to city employees and their families who are experiencing personal problems that are affecting their job performance. Identifies the problem during the initial appointment and discuss a plan of action that may include a referral to an appropriate community resource. Provides education and training seminars on related topics to all city employees.	5	-	297,555	5	-	315,875
Columbus Neighborhood Health Centers	Provides financial support in the form of a contract to the Columbus Neighborhood Health Centers, Inc. (CNHC), for the delivery of primary health care services to citizens of Columbus. Monitors and reviews performance of CHNC, Inc., to ensure compliance with contract provisions.	3	1	6,591,733	3	1	6,420,121
Community Development Block Grant	Provides for three programs: Sexual Health Awareness Program, Aids Housing staff, and Pregnancy Support Program.	7	-	339,729	7	-	340,000
TOTAL		279	98	\$ 26,158,742	248	77	\$ 25,089,121

(1) Home care - maternal and child health program budget included within home care - community and adult public health.